



## Job Description of a Camp Maas Supervisor



<b>Position:</b>	Supervisor
<b>Supervised by:</b>	Senior Staff Member or Camp Director
<b>Requirements:</b>	Must be at least 20 years old Previous leadership experience Experience working with children Previous overnight camp staff experience

**Role:** Village & Specialty supervisors spend the summer supervising staff in their area, while making sure that every child is happy and cared for. Village Supervisors will manage 30-100 campers a session and anywhere from 8-16 counselors. Specialist supervisors will oversee their area and supervise anywhere from 6-12 staff.

The Supervisor will provide leadership for those in their area/village as well as support and evaluate both campers and staff. All supervisors are responsible for the overall organization of their village or area, which may include doing some inventory, ordering and maintenance of equipment & supplies. Supervisors generally do not live in the camper cabins, but in a cabin with 2-6 other Supervisors.

### **Specific Responsibilities:**

1. To participate in pre-camp training and read the staff guide.
2. To monitor & develop relationships with your staff & campers.
3. To provide your staff with feedback and correct inappropriate behaviors.
4. To evaluate your staff and campers.
5. To help campers develop new skills & positive attitudes.
6. To model positive and appropriate behavior to campers and other staff.
7. To maintain maximum safety for all campers at all times.
8. To sit with campers during all meals and all-camp gatherings.
9. To know and observe camp policies.
10. To participate in programming in designated area/village.
11. To monitor camp 1 or 2 nights a week on night watch duty (Shmirah).
12. To run weekly staff meetings with the staff your area
13. To participate in weekly supervisor meetings with a Camp Director.
14. To participate in clean up & shut down of area at the end of the summer.
15. To assist in the execution of all camp activities, wherever needed.

### **Village Sups Only:**

16. To participate in an overnight camping trip ranging from 2-5 days.
17. To attend Friday night and Saturday morning/evening services.

**\*\***This list does not list all of the specific responsibilities - other responsibilities will be given by your supervisors or have been listed in the staff guide.